

## Office for Environmental Protection

### Agenda

Meeting of the Board

Tuesday 14 December – 9.30am

Virtual – MS Teams

### Members

Julie Hill MBE	Board Member
Professor Dan Laffoley	Board Member
Dr Paul Leinster CBE	Board Member
Professor Richard Macrory CBE	Board Member
Natalie Prosser	Interim CEO
Dame Glenys Stacey	Chair

### Attendees

Peter Ashford	Head of Legal
REDACTED	Senior Complaints Officer (items 21.49 and 21.51)
Alexis Edward	Head of Finance and Corporate Services
Neil Emmott	Head of Monitoring Environmental Law and Advice
Mike Fox	Head of Communications and Strategic Relations
Andy Gill	Head of Environment and Climate Analysis
Tim Graham	Head of Natural Science Analysis
REDACTED	Team Leader, Scrutiny and Advice (items 21.46 to 21.51)
Louise Jakobsson	Head of Strategy, EIP Monitoring and Reporting
REDACTED	Principal Officer, Strategy and Governance (items 21.46 to 21.51)
Andy Lester	Head of Business Strategy and Planning (acting as Board Secretariat)
REDACTED	Senior Complaints Officer (item 21.51)
Sandy Rowden	Head of Establishing the OEP

Ref	Time	Item
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21.41	9.30	<b>Apologies for Absence and Declarations of Interest</b>
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21.42	9.35	<b>Minutes and Matters Arising</b> Andy Lester, Head of Business Strategy and Planning
21.43	9.40	<b>Matters decided by Electronic Business</b> Andy Lester, Head of Business Strategy and Planning
21.44	9.45	<b>Report of the Interim CEO</b> Natalie Prosser, Interim CEO
	10.30	Break
21.45	10.45	<b>Framework Document</b> Peter Ashford, Head of Legal
21.46	11.05	<b>The OEP's strategy for consultation</b> Andy Lester, Head of Business Strategy and Planning Neil Emmott, Head of Monitoring Environmental Law
	12.15	Break
21.47	12.30	<b>Our approach to monitoring environmental law</b> REDACTED, Team Leader – Scrutiny and Advice
	1.05	Lunch
21.48	1.55	<b>Our approach to monitoring the EIPs – Initial activities</b> Andy Gill, Head of Environment and Climate Analysis
21.49	2.35	<b>Our complaints procedure</b> REDACTED, Senior Complaints Officer REDACTED, Principal Complaints Manager
21.50	2.45	<b>Our prioritisation approach</b> Andy Lester, Head of Business Strategy and Planning
	3.05	Break
21.51	3.20	<b>Working with others</b> REDACTED, Senior Complaints Officer REDACTED, Senior Complaints Officer REDACTED, Team Leader – Complaints and Enforcement
21.52	3.40	<b>Finance Report</b> Alexis Edward, Head of Finance and Corporate Services
21.53	3.55	<b>AOB and publication of papers</b>
	4.00	<b>Close</b>